

Message Text

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ACTION EUR-12

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FM USMISSION NATO
TO SECSTATE WASHDC 955

UNCLASSIFIED USNATO 7040

FOR EUR/RPM

E.O. 11652: NA
TAGS: APER, AORG
SUBJECT: RECRUITMENT FOR SUCCESSORS TO MESSRS. KILLHAM
AND GUSSMAN

1. USNATO HAS RECEIVED FOLLOWING LETTER DATED DECEMBER 28, 1976
FROM NATO/IS DEPUTY DIRECTOR OF ADMIN AND PERSONNEL:
BEGIN TEXT:

MR. EDWARD L. KILLHAM AND MR. WILLIAM H.
GUSSMAN, ARE CURRENTLY SECONDED BY YOUR AUTHORITIES
TO THE POSTS OF A.7 DIRECTOR, POLITICAL DIRECOTATE
AND DEPUTY ASSISTANT SECRETARY GENERAL, AND A.4 OFFICER,
DISARMAMENTS & ARMS CONTROL, DIVISION OF POLITICAL
AFFAIRS, RESPECTIVELY.

AS YOU ARE AWARE, BOTH MR. KILLHAM AND
MR. GUSSMAN ARE DUE TO TERMINATE THEIR ASSIGNMENTS
TO THE NATO INTERNATIONAL STAFF IN JULY 1977. THE
SECRETARY GENERAL HAS DECIDED THAT THESE POSTS WILL
NOT BE ADVERTISED TO ALL NATO NATIONS IN THE USUAL
MANNER BUT THAT YOOR AUTHORITIES BE REQUESTED TO
PRESENT SUITABLY-QUALIFIED REPLACEMENTS.

I SHOULD BE GAATEFUL, THEREFORE, IF YOU
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WOULD CONTACT YOUR AUTHORITIES WITH A VIEW TO PROVIDING
NAMES AND CURRICULA VITAE OF SUITABLE CANDIDATES FOR
SECONDMENT TO THE POSTS TO BE VACATED BY MESSRS. KILLHAM
AND GUSSMAN IN THE SUMMER OF NEXT YEAR. TO THIS
END, I AM ATTACHING THE JOB DESCRIPTIONS FOR THE
TWO POSTS IN QUESTION. WE SHOULD APPRECIATE RECEIVING
THIS INFORMATION ON 1ST FEBRUARY, 1977 OR THEREABOUTS.END TEXT.

2. NATO POST DESCRIPTIONS FOLLOW:

A. BEGIN TEXT:

DIVISION: POLITICAL AFFAIRS
POLITICAL DIRECTORATE

TITLE: DIRECTOR AND DEPUTY TO ASG GRADE: A.7

DUTIES: THE DEPUTY ASSISTS THE ASSISTANT SECRETARY GENERAL FOR POLITICAL AFFAIRS IN ORGANIZING, DIRECTING AND CO-ORDINATING THE WORK OF THE THREE CONSTITUENT SECTIONS OF THE POLITICAL DIRECTORATE. WHEN REQUIRED, HE ACTS AS CHAIRMAN OF THE SENIOR POLITICAL COMMITTEE AND THE REGULAR POLITICAL COMMITTEE AND BRIEFS SENIOR GROUPS OF VISITORS; HE DEPUTIZES FOR THE ASSISTANT SECRETARY GENERAL FOR POLITICAL AFFAIRS IN HIS ABSENCE. IN ADDITION, AS NEEDED, HE PREPARES REPORTS AND BRIEFS FOR THE SECRETARY GENERAL, DEPTUTY SECRETARY GENERAL AND ASSISTANT SECRETARY GENERAL FOR POLITICAL AFFAIRS, MAINTAINS A WATCHING BRIEF ON AND HELPS TO ORGANIZE AND DIRECT WORK OF THE COUNCIL AND ITS COMMITTEES ON MATTERS FALLING WITHIN ITS COMPETENCE AND MAINTAINS LIAISON WITH NATIONAL DELEGATIONS ON RELEVANT POLITICAL UNCLASSIFIED

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PROBLEMS.

QUALIFICATIONS: UNIVERSITY DEGREE, PROFERABLY WITH POST-GRADUATE TRAINING IN A SPECIALISED FIELD, OR EQUIVALEENT EXPERIENCE IN A RESPONSIBLE ADMINISTRATIVE POST, PREFERABLY IN THE FOREIGN SERVICE OF A MEMBER COUNTRY AT COUNSELLOR OR EQUIVALENT LEVEL; SHOULD BE ABLE TO WORK HARMONIOUSLY WITH PEOPLE OF VARIOUS NATIONALITIES AND TO NEGOTIATE AT A HIGH LEVEL; SHOULD BE A COMPETENT COMMITTEE CHAIRMAN; FLUENCY IN ONE OFFICAL LANGUAGE AND ABILITY TO WORK WELL IN THE SECOND.END TEXT.

B. BEGIN TEXT:

DIVISION: POLITICAL
POLITICAL DIRECTORATE
DISARMAMENT AND ARMS CONTROL SECTION

TITLE: OFFICER GRADE: A.4

DUTIES: UNDER GENERAL DIRECTION, TO CO-OPERATE IN

OBSERVING AND ANALYSING DEVELOPMENTS IN THE
FIELDS OF DISARMAMENT, ARMS CONTROL AND
RELATED MEASURES, AS WELL AS IN THE DRAFTING
OF BRIEFS AND BACKGROUND POLITICAL POSITIONS
ON THESE SUBJECTS. THE OFFICER WILL ALSO
COLLECT DOCUMENTATION; PARTICIPATE IN THE
PREPARATORY WORK OF MEETINGS WITH DISARMAMENT
EXPERTS; MAINTAIN CONTACTS WITH NATIONAL
DELEGATIONS AND WITH NATO MILITARY AUTHORITIES
ON A WORKING LEVEL; BRIEFING OF VISITORS AT
NATO HEADQUARTERS WITH SPECIAL INTEREST IN
DISARMAMENT MATTERS.

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MAY BE REQUIRED ON A TEMPORARY BASIS TO
PARTICIPATE UNDER GENERAL DIRECTION, IN THE
PREPARATION AND DEVELOPMENT OF NAC GUIDANCE
FOR THE MBFR NEGOTIATIONS IN VIENNA.

QUALIFICATIONS: GRADUATION FROM A UNIVERSITY OF RECOGNISED
STANDING IN POLITICAL SCIENCES AND /OR OTHER
RELATED FIELDS, PREFERABLY WITH A MASTER'S
DEGREE; A NUMBER OF YEARS' EXPERIENCE IN WORK
RELATED TO THE ABOVE DUTIES; FLUENCY IN ONE
OFFICIAL LANGUAGE AND A GOOD WRKING KNOWLEDGE
OF THE OTHER IS ESSENTIALENT TEXT.

3. WE AGREE WITH SYG LUNS THAT THESE VACANCIES SHOULD
AGAIN BE FILLED BY AMERICANS. IN THE CASE OF THE
KILLHAM POSITION, IT IS ESPECIALLY IMPORTANT TO U.S.
INTERESTS THAT WE PROVIDE A HIGHLY QUALIFIED AND ABLE
OFFICER TO FILL THIS KEY POST.

4. ACTION: DEPARTMENT PROVIDE NAMES AND CURRICULA
VITAE FOR TWO OR THREE WELL-QUALIFIED CANDIDATES FOR
THESE TWO POSTS. PLEASE NOTE APPROX. CLOSING DATE OF
FEBRUARY 1, 1977.PEREZ

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<< END OF DOCUMENT >>

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